

Application for Departmental BOL E-Mail Address

Communications Technology Services – Bruin OnLine • Kerckhoff Hall, Suite 124
Phone: 310-267-HELP • Fax: 310-825-7323 • accounts@ucla.edu

Password Reset Application

Description of Service

This application enables you to reset the password for your departmental email account. Along with e-mail service, departments are also allocated 50 megabytes of web space. Departmental accounts do not have access to any other BOL services.

Please keep in mind that a departmental Bruin OnLine account is a privilege and not a right. All of the standard CTS policies apply to these accounts. Account usage is governed by the Acceptable Use Policy. The information set forth in the Acceptable Use Policy defines user responsibilities, consequences of possible misuse and examples of misuse. In order to use this account each person must acknowledge that they have read and agreed to the Acceptable Use Policy. The Policy is available for view online at the following URL:

<http://www.bol.ucla.edu/policies/>

Please allow up to two full working days for the password on your account to be changed. The BOL Account administrator will contact you once your request has been processed.

Department Information

Department: _____

Departmental BOL Email Address: _____@ucla.edu

Department Telephone Number: _____

Contact's Name/Email/Telephone Number: _____

Your new password must be six to eight (6-16) lowercase alphanumeric characters in length and must include at least one number and at least one letter. Passwords are CASE-SENSITIVE.

New Password: _____

Authorization

I have authorized the above password change on this BOL departmental e-mail account.

Name

Signature

Date

(Department Chair/
Computing Services Coordinator)

12/8/2006