

# Application for Departmental BOL E-Mail Address

Communications Technology Services – Bruin OnLine • Kerckhoff Hall, Suite 124  
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## **Renewal Application**

### **Description of Service**

This application allows you to renew a departmental email account. Along with e-mail service, departments are also allocated 50 megabytes of web space. Departmental accounts do not have access to any other BOL services.

Please keep in mind that a departmental Bruin OnLine account is a privilege and not a right. All of the standard CTS policies apply to these accounts. Account usage is governed by the Acceptable Use Policy. The information set forth in the Acceptable Use Policy defines user responsibilities, consequences of possible misuse and examples of misuse. In order to use this account each person must acknowledge that they have read and agreed to the Acceptable Use Policy. The Policy is available for view online at the following URL:

<http://www.bol.ucla.edu/policies/>

Please allow up to two full working days for your e-mail address to be reactivated.

### **Department Information**

Department: \_\_\_\_\_

Departmental BOL Email Address to renew: \_\_\_\_\_@ucla.edu

Department Telephone Number: \_\_\_\_\_

Contact's Name/Email/Telephone Number: \_\_\_\_\_

### **Authorization**

Please renew this BOL Email account for this department.

Name

Signature

Date

\_\_\_\_\_  
(Department Chair/  
Computing Services Coordinator)